SYLLABUS

The basic course information:	
Academic unit:	**Faculty of Architecture, Design and Wood Technology**
Title of the subject:	**Project Management and Cost Calculation**
Level:	**Bachelor**
Course Status:	**Mandatory**
Year of studies:	**III**
Number of hours per week:	**3**
Value of Credits - ECTS:	**5**
Time / location:	
Course lecturer:	
Contact details:	
Course description:	This course introduces the basic principles of project management and the key practices related to planning, organizing, directing, and controlling projects. Students will become familiar with the concept of a project, organizational strategies, project organizational structures, resource and cost management, scheduling, conflict management and negotiation, as well as project monitoring and closure. Through case studies and practical examples, the course provides an integrated understanding of the entire project management lifecycle.
Objectives of the course:	The aim of this course is to enable students to develop both theoretical and practical skills for effective project management, including planning, organizing, controlling, monitoring resources and costs, as well as communicating with and leading the project team. The course is designed to enhance students' ability to apply project management concepts in real-world contexts or case study scenarios.
Learning outcomes:	*Understand the process from idea generation and proper selection to its transformation into a project.* • *demonstrate knowledge of the basic characteristics of any project* • *understand the criteria for project selection and apply them during project design* • *be familiar with the project lifecycle* • *identify and manage project resources, costs,*

	and risks, including CVP analysis and budgeting • *Understand the implementation of strategy in project execution* • *Recognize conflicts and negotiate various situations within the project* • *Monitor and control the project during execution, evaluate the results, and prepare the project closure*

Contribution to the student load (which must correspond with learning outcomes)			
Activity	**Hour**	**Day/week**	**In total**
Lectures with practical exercises	3	15	45
Internship			
Contacts with teacher / consultations	3	5	15
Field exercises			1
Midterm, seminars and projects.			
Homework			
Self-learning time student (at the library or at home)	3	15	45
Final preparation for the exam	1	15	15
Time spent on evaluation (tests, quiz and final exam)	1		1
Projects and presentations.	1		1
Total			**123**

Teaching methodology:	Lectures, case studies, class discussions.
Assessment methods:	Exam Content: Continuous assessment on the course objectives, case study presentation – seminar. • 10% – In-class activities • 30% – Case study presentation • 60% – Final exam
Implementation Tools – IT	Smart board
The ratio between the theoretical and practical parts of the study	70% Theory 30% Practical Exercises
Literature	
Basic Literature:	1. Panariti S. "Menaxhimi i Projekteve", 2017 Tiranë, 2. Skender Ahmet, Kontabiliteti i menaxhmentit. Prishtinë, 2018.

Supplementary Literature:	3. Jack R.Meredith & Samuel J.Mantel Project Management a Managerial Approach, Eighth Edition, 2009, 2012, 2014; 4. Cost Managment - Hansen&Mowen: Kontabilitet dhe kontroll" – botim i përkthyer, 2009;

Designed learning plan:	
Week	Lectures and exercises to be held
First week	Why Project Management, What a Project Represents
Second week	Organizational Strategy & Project Selection, Project Organizational Structure
Third week	Leadership & Project Manager
Fourth week	The Importance of Project Planning
Fifth week:	Project Marketing
Sixth week	Project Scheduling – Duration Compression
Seventh week	Conflict Management & Negotiation
Eighth week	Project Procurement Management
Ninth week	Basic Cost Management Concept
Tenth week	Cost Behavior and Mixed Cost Calculation
Eleventh week	Break-Even and CVP Analysis
Twelfth week	Cost Evaluation and Budgeting Process
Thirteenth week	Resource Management
Fourteenth week	Project Monitoring, Control, and Closure
Fifteenth week	Case Study Presentations

Academic policies and rules of conduct:

Regular attendance of lectures and exercises is necessary, as well as active participation with discussion and solution of tasks. Not impeding the progress required for learning using mobile phones turned off or in silent mode.