

CALL FOR OFFER

Printing of Promotional Materials

GITEKA- No. project 101179495 – ERASMUS-EDU-2024-CBHE-STRAND- 1

University Applied Sciences in Ferizaj (USAF) announces call for tender about printing of promotional materials within the framework of the Erasmus+ project for "Capacity Building in Higher Education (CBHE) No. 101179495, funded by the European Commission.

1. Objective

Purpose of this call is the contract Commercial Provider about projecting, designing, generating and providing promotional materials to increase the visibility and dissemination activities of the project.

2. Field of Activity

Selected Provider will be responsible for:

1. Printing and the delivering of promotional materials with high quality, the such like:

1.1 Brochure:

A4 (210 × 297 mm) folded in threesome (three-sheet),

A5 (148 × 210 mm) folded in a half,

1.2 Wrapped banners:

About the box or bottle: 40–60 mm height × 200–300mm

Length about yarns or gift: according to diameter of product (50–100 mm height)

1.3 Posters:

A3 → 297 × 420 mmm,

A2 → 420 × 594 mmm,

A1 → 594 × 841 mmm,

A0 → 841 × 1189 mmm

1.4 Notebook:

A5 (148 × 210 mm),

B5 (176 × 250 mm),

A4 (210 × 297 mm),

Thickness of paper: 70–90 g/m²,

Cover: 200–300 g/m²

1.5 Pens:

Length standard: 13–15 cm,
Diameter: 1–1.5 cm

1.6 Hands bags:

of small: $18 \times 23 \times 8$ cm
Average: $25 \times 33 \times 10$ cm
of large: $35 \times 45 \times 12$ cm

1.7 Banner:

100×200 cm
 200×300 cm
 300×500 cm

1.8 Flags:

100X 150 cm

150 X 250 cm

200×300 cm

About tables: 15×25 cm

1.9 Notes:

A7 $\rightarrow 74 \times 105$ mm

A6 $\rightarrow 105 \times 148$ mm

Thickness of letter: 70–90 g/m²

Number of sheets: 50 or 100

2. Insurance that the all materials are in compliance with guidelines of Erasmus+, according to the GITEKA project.
3. Submission of the materials within the deadline agreed.

3. Criteria of Admissibility and selection

1. Experience in printing and generation of materials promotional
2. The lower price will be the determining for selection.
3. Preparedness about the submitted the material within the deadline wanted.
4. Statement of bidders that is the responsive about supply with products of wanted according to the requirements specified by the USAFF and GITEKA.

5. Certificate of business registry.

4. Guidelines about submission.

Supplier of interested invited the present offers of their, keeping including:

1. A wallet affair the previous.
2. A financial offer that detailing the cost for each article.
3. Anticipated time for delivery.

5. Final deadline about delivery

All proposals must be submitted up to the date 27.10.2025. Late submissions will not be considered.

About more information's, please contact us in the e-mail: info@ushaf.net .