

Basic data of the subject	
University:	University of Applied Sciences in Ferizaj
Academic unit:	Faculty of Engineering and Informatics
Program:	Applied Informatics
Title of the subject:	Internship
Level:	Bachelor
Course Status:	Obligatory
Year of studies:	III, Semester VI
Number of hours per week:	3
Value of Credits – ECTS:	5
Time / location:	
Course lecturer:	
Contact details:	_____
Course Description:	<i>This course will enable students to engage in practical work in an Informatics environment and deal with real Computer problems. In order to become familiar with the concrete problems in the next call, students are instructed to spend a number of anticipated working hours in Companies and Institutions in narrower and more open environments. Students receive specific tasks in their workplaces, the performance of which indicates the level of acquisition of the knowledge foreseen in the study program. The assignments that students take are directly related to the assignments they have to do after graduation. Students are assigned a supervisor from a Company - Institution that supervises and evaluates the performance of tasks. During the professional practice, the diary is kept in which all the activities entrusted to the student are entered.</i>
Objectives of the course	<i>Final professional practice is an integral part of the training process, which is aimed at strengthening students, theoretical knowledge and acquiring practical skills in their chosen field of specialization.</i>
Expected learning outcomes	<i>After successful completion of this subject, students should be able to:</i> <ul style="list-style-type: none"> • <i>know the legal principles of work, international labor standards,</i> • <i>apply theory to practice in a real work environment,</i> • <i>work independently and as a team member in the assigned tasks in the company.</i>
Prerequisites:	<i>N/A</i>
Contribution to the student load (which must correspond with learning outcomes)	

Activity	Hour	Day/Week	in Total
Teaching (Lectures and exercises)	3	11	33
Practical work	3	11	33
Contacts with the teacher/consultations	3	5	15
Field exercises			
Colloquiums, seminars			
Home-work	3	9	27
Student's independent study time (in the library or at home)	3	2	6
Final preparation for the exam			
Time spent in assessment (tests, quizzes, final exam)	3	1	3
Projects, presentations, etc	3	3	9
Total			126
Teaching methodology	<i>The internship is carried out by the student in the 6th semester under the guidance of a teacher - practitioner of professional practice. Templates in the Word program have been prepared for each student, on the basis of which they will complete the final professional internship (practice Diary) in companies, enterprises, institutes, factories or licensed services, primarily with those with which UASF has an agreement or cooperation.</i>		
Assessment methods	<p><i>The student passes the exam from Internship, based on the written Diary of professional practice, supervisor evaluation of practice and the final presentation about the practice. The success of the final professional practice is graded from 6 to 10. The student, whose diary is not accepted, is obliged to repeat the final professional internship. The decision on the final grade is made based on the points obtained from the Internship (Internship Diary), evaluated by the supervisor and the teacher,</i></p> <p><i>Rating:</i> 91-100 points – graded 10 (ten) 81-90 points – graded 9 (nine) 71-80 points – grade 8 (eight) 61-70 points – graded 7 (seven) 51-60 points - grade 6 (six) 0-50 points – The student repeats the exam.</p>		
The ratio of theory and practice	<i>30% theory and 70% practical work in Companies, Enterprises, Institutes, Factories or Services, in Companies, Enterprises, Institutes, Factories or Services, primarily with those with which UASF has a Cooperation</i>		

	<i>Agreement and which enable the realization of professional practice.</i>
Literature	
Basic Literature:	<i>1. Manual of practical work</i>
Additional Literature:	<i>1. Materials provided by the practise supervisor</i>
Designed learning plan	
Week	Lectures and exercises to be held
Week one:	<i>Introduction to Internship. Determination of the company where the internship will be held</i>
Week two:	<i>Practice</i>
Week three:	<i>Practice</i>
Week four:	<i>Practice</i>
Week five:	<i>Practice</i>
Week six:	<i>Presentation</i>
Week seven:	<i>Practice</i>
Week eight:	<i>Practice</i>
Week nine:	<i>Practice</i>
Week ten:	<i>Practice</i>
Week eleven:	<i>Presentation</i>
Week twelve:	<i>Practice</i>
Week thirteen:	<i>Practice</i>
Week fourteen:	<i>Practice</i>
Week fifteen:	<i>Final Presentation of professional practice (Practice Diary).</i>
Academic policies and rules of conduct	
<i>Regular participation inthe intership, presentation and final presentation. Cell phones should be turned off or put on silent mode.</i>	