

<b>Basic data of the subject</b>	
<b>Academic Unit:</b>	<b>Faculty of Architecture, Design and Wood Technology</b>
<b>Program:</b>	<b>Green Architecture and Interior Design</b>
<b>Title:</b>	<b>Professionalized Portfolio</b>
<b>Level:</b>	<b>Master</b>
<b>Status:</b>	<b>Mandatory</b>
<b>Year of studies:</b>	<b>II</b>
<b>The number of hours per week:</b>	<b>3</b>
<b>ECTS:</b>	<b>5</b>
<b>Time / Location:</b>	<b>UASF</b>
<b>Course Professor:</b>	<b>Prof. Dr. Agron Bajraktari</b>
<b>Contact details:</b>	<b>agron.bajraktari@ushaf.net</b>
<b>Course description</b>	
<b>Course description</b>	<p>During this course, students will prepare their portfolio with which they will prove the work done as: participation in scientific conferences, scientific publications, symposia, physical lectures and the like which are related to their field of study. Also, students can attend lectures online or in classes which must be evidenced by the attendance document (certificate).</p> <p>Attending lectures outside of Kosovo will also be acceptable; Product design across companies and their practical implementation (product output) will be considered.</p>
<b>Objectives</b>	The aim of this course is the development of intercultural competencies, scientific competencies and professionalization in terms of internationalization.
<b>Learning outcomes</b>	<p>After the successful completion of this course, students will prepare a portfolio which proves that he has achieved sufficient skills such as:</p> <p>respond sensitively to customs in different cultures:</p> <ul style="list-style-type: none"> <li>• Demonstrate understanding of different behaviors and problem-solving approaches in different cultures.</li> <li>• Recognize different cultural specifics as an opportunity for further development and successful management.</li> </ul>

	<ul style="list-style-type: none"> <li>• Participation in conferences.</li> <li>• Scientific publications</li> </ul>		
<b>Contribution to the student's charge (which should correspond with the results of the student's learning results)</b>			
<b>Activity</b>	<b>Hour</b>	<b>Day/week</b>	<b>In total</b>
Theoretical and practical teaching	3	4	12
Practical work	5	5	25
Contacts with the teacher/ consultants	10	4	40
Field exercises	1	5	5
Seminars	4	5	20
Homework	2	3	6
Student study time (in library or at home)	3	6	18
Final Preparation for Examination	2	15	30
Time spent on assessment (tests, quiz, final exam)	3	3	9
Projects, presentations, etc.			
Theoretical and practical teaching	3	2	6
<b>Total</b>			<b>125</b>
<b>Methodology of teaching</b>	Independent work of student supervised from the lecturer		
<b>Assessment methods</b>	For students that enter on exam Course project 100%		
<b>Literature</b>			
<b>Basic literature</b>	1. Fletcher M., <i>Constructing the Persuasive Portfolio: The Only Primer You'll Ever Need</i> , (2017)		
<b>The lesson plan Design</b>			
<b>Weeks</b>	<b>Lectures to be held</b>		
<b>Week 1:</b>	Portfolio development methodology		
<b>Week 2:</b>	Student's own work under the guidance of the teacher		
<b>Week 3:</b>	Student's own work under the guidance of the teacher		
<b>Week 4:</b>	Student's own work under the guidance of the teacher		
<b>Week 5:</b>	Student's own work under the guidance of the teacher		

<b>Week 6:</b>	Consultation with the lecturer
<b>Week 7:</b>	Student's own work under the guidance of the teacher
<b>Week 8:</b>	Student's own work under the guidance of the teacher
<b>Week 9:</b>	Student's own work under the guidance of the teacher
<b>Week 10:</b>	Student's own work under the guidance of the teacher
<b>Week 11:</b>	Student's own work under the guidance of the teacher
<b>Week 12:</b>	Student's own work under the guidance of the teacher
<b>Week 13:</b>	Student's own work under the guidance of the teacher
<b>Week 14:</b>	Consultation with the lecturer
<b>Week 15:</b>	Project presentation

<b>Academic Policies and Rules of Conduct:</b>
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<i>Regular attendance, keeping calm and active engagement in dialogue during lectures and exercises is mandatory.</i>
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