

Course basic data			
Academic unit:	Faculty of Management		
Course title:	Transport and Freight Management		
Level:	Bachelor		
Course status:	Elective		
Year of study:	III		
Number of hours per week:	4		
Value in credits – ECTS:	5		
Time / location:	USHAF		
Course leader:	Lect.Sejdi Hoxha		
Contacting details:	Sejdi.hoxha@ushaf.net		
Course description			
	This module elaborates the topics of: Understanding of Transport Management functions at Transportation and Freight Forwarding sector; Management of tasks in freight forwarding; Logistics System Structures; Freight Forwarder duties during Customs Clearance; Importance of Transport Chain, Warehouse Management, Global Mediators, Transport Enterprises; s Specialized enterprises for transport and foreign trade; Freight Forwarding and Transportation of goods; Managing special-purpose work from freight forwarder; Insurance of goods and insurance types; Customs broker firms, shipping brokers, shipping agents.		
Course aims:			
	The module aims to give the students the knowledge necessary for the management of transport and freight, the manner and functions of the transport and freight management, to provide the students with basic knowledge of the importance of the organization of the transport and the role of freight forwarding in the carriage of goods, customs duties, etc.		
Learning outcomes:			
	<p>After completing this course students will gain:</p> <ul style="list-style-type: none"> • Have basic technical knowledge on the way of transport management, • Possess basic knowledge about the mode of freight management, • Implement in practice the organizational skills of transportation for companies, • Apply Skill for Freight Management, • Be competent to lead the work in transport and freight forwarding 		
Contribution in Student's learning (should correspond with Students learning outcomes)			
Activity	Hrs	Days/weeks	Total
Lectures	4	15	60

Theory/Lab exercises			
Practical work	3	10	30
Contact hours/consultations with lecturer	1	3	3
Exercises in the field			
Tests, seminars	1	2	2
Home work	1	2	3
Student's independent study time (library or home)			20
Final preparation for exam	1	2	2
Time spent during assessment (tests, quizzes, final exam)	1	2	2
Projects, presentations, etc.	1	3	3
Total			125
Methodology of teaching (and learning)	Interactive lectures with students about the lectured topics, practical visits to the transportation and freight forwarding companies.		
Assessment Methods (Eligibility Criteria)	50% - Practical activity and assignment for completed practical activity, 50% - Exam Test,		
List of references			
Basic literature	➤ Bloomberg D., LeMay S., Hanna J., "Logjistika" Viktory, Prishtine 2009,		
Additional literature	➤ Berim Ramosaj, PhD - "Menaxhmenti kreativ dhe Lidershipi", Prishtinë, 2006,		
Lectures Timeline			
Week	Lectures to be held:		
<i>First week:</i>	Presentation - Introduction to the students with the course syllabus, Transport and Freight Management - Understanding		
<i>Second week:</i>	Management Functions in the Transport and Freight Forwarding Sector, Handling of freight forwarding Tasks,		
<i>Third week:</i>	Structure of the logistic system, Work of the freight forwarder during the customs clearance of goods,		
<i>Fourth week:</i>	Field visit		
<i>Fifth week:</i>	Field visit		
<i>Sixth week:</i>	Importance of transport chains, warehousing management,		
<i>Seventh week:</i>	Global Mediators, Shipping Companies, Specialized Enterprises for Transportation and Foreign Trade,		
<i>Eighth week:</i>	Field visit		
<i>Ninth week:</i>	Field visit		
<i>Tenth week:</i>	Freight forwarding and transport of goods, forwarding of goods from forwarder, managing of special tasks from		

	forwarder,
<i>Eleventh week:</i>	Insurance of goods, types of insurance as a task of forwarder,
<i>Twelfth week:</i>	Field visit
<i>Thirteenth week:</i>	Field visit
<i>Fourteenth week:</i>	Field visit
<i>Fifteenth week:</i>	Customs brokerage firms, shipping brokers, shipping agents. Interactive discourse for course material,
<i>Academic policies and rules of conduct:</i>	
<i>Regular attendance, maintaining the order and active engagement in dialogue during lectures and exercises is compulsory.</i>	