

SYLLABUS

Basic data case			
Academic Unit:	Faculty of Tourism and Environment		
Course Title:	Project management in tourism and hospitality		
level:	Bachelor		
Course Status:	Electives		
Year of study:	III		
Number of hours per week:	4		
Credits - ECTS:	5		
Time / location:			
The teacher of the course:			
Contact details:			
Course Description			
	<i>Management projects present complex management structure consisting of various operational stages from planning to completion (end) of the project. Special attention is paid part of the project planning phase, so (defining and planning the project) including the development of the proposal.</i>		
Objectives of the course			
	<i>The main objective of this module is that through this module students gain knowledge of general and specific to the management of investment projects. This module is designed to provide students with general knowledge and investments in all stages of the investment cycle of a project.</i>		
Learning outcomes:			
	<p><i>Upon successful completion of this module students will be able to:</i></p> <ul style="list-style-type: none"> • <i>know about the principles and financial resources for investment projects,</i> • <i>understand management during the implementation of investment projects,</i> • <i>apply the management of investment projects.</i> 		
Burdened student contribution in (which is therefore must correspond with results Chat student caching)			
activity	hour	Day / week	Overall
Lectures and exercises	4	15	60
Practical work			
Contacts with teacher / consultations	1	5	5
Field exercises			
Test, seminars			
Homework			
Self learning time student (at the library or at home)	3	15	30
Final preparation for the exam	2	7	14

Time spent on evaluation (tests, quiz, final exam)	1	2	2
Projects, presentations, etc.			
Total			126
Teaching Metodology:			
	<i>Lectures and exercises combined with case studies and class discussion</i>		
	<i>Lectures, individual work, seminar papers, pre exam, essays, discussions, workshops, session 1 simulation</i>		
Assessment methods:	<ul style="list-style-type: none"> - I assessment: 0-35% - II assessment 0-35% - Exercises, seminars 030% <p><i>Final exam 100%</i> <i>Estimated final exam with 100% of the grade. The exam consists of questions with possible answers, open questions, and a case study.</i></p>		
Literature			
Basic literature:	<ol style="list-style-type: none"> 1. <i>Suzana Panariti: Menaxhimi i Projekteve, 2004</i> 2. <i>J.W.Weiss & R.K. Wysocki :5-Phase Proejct Management (A Practical Planing & Implmentation Guide)</i> 		
Additional literature:	<ol style="list-style-type: none"> 3. <i>Muhamet Mustafa: Menaxhimi i Investimeve, Riinvest 2008</i> 4. <i>Robert K. Wysocki: Effective Project Management, (Traditional, Adaptive, Extreme: 2007.</i> 5. <i>James P. Lewis: Fundamentals of Project Management, Third edition 2007</i> 		
Designed learning plan:			
Week	Turn lecture to be held		
Week One:	<i>Presentation topic. What is the project? What is the program? What is project management?</i>		
Week two:	<i>The project cycle and its planning.</i>		
Week Three:	<i>Formulation of the project, the definition of the problem and its goals.</i>		
Week Four:	<i>Specifying the objectives of the project. Preliminary Determination of resources. Identification of opportunities and risks.</i>		
Week Five:	<i>Project activities and its hierarchical structure.</i>		
Week Six:	<i>The time estimate of the project activities.</i>		
Week Seven:	<i>Cost evaluation of project activities - Budget.</i>		
Week Eight:	<i>The draft proposal - its compilation.</i>		
Week Nine:	<i>Test I</i>		
Week Ten:	<i>Implementation of the project, appointment of project</i>		

	<i>leaders, project organization Country Team and delegation of work.</i>
Week Eleven:	<i>Managing and motivating people project.</i>
Week Twelve:	<i>Monitoring, control and reporting.</i>
Week Thirteen:	<i>Closing the project.</i>
Week Fourteen:	<i>Test II</i>
Week Fifteen:	<i>Presentation of the project by groups.</i>

Academic policies and rules of conduct:
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<i>Regular attendance, to maintain the peace and active engagement in dialogue during lectures and exercises is obligatory.</i>
